



FUNCTION OPTIONS AND PROCEDURE:

No 2 Hanover Road, Diep River 7800
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Email: lynn@cafedarts.co.za

Thank you for your enquiry regarding a function at Cafe D' Arts. We hope the following information answers your questions. Please read through the following carefully before choosing and using our facility prior to your function

Your Hosting OPTIONS for having a Function at Cafe D' Arts

- a) Using our Venue only, outside of opening times.**
- b) Having us provide partial Courses which must include the Mains**
- c) We provide everything, including food**
- d) You have your function here during opening times, if numbers small enough**

A little more about each option:

a) Venue ONLY:

Seating Capacity is 30 - 50 inside the venue, including upstairs

The whole area is available for your use eg downstairs for smoking

The charge is R2 000 but this depends on the type of function and facilities required.

It also include a welcome fruity punch drink, use of kitchen, crockery, cutlery, glasses, ice, music system and CD's.

b) Having us provide partial Courses including Mains

This is possible but needs to be discussed individually with Lynn

c) We provide everything, including food

The price per head is dependent upon your budget and how many courses you would like. An average function would be approximately R250 for 3 courses and use of the venue, including all necessary crockery, cutlery, table cloths, glasses, ice.

We are flexible and open to discussing your function. We aim to provide the occasion you are planning.

You and your guests may bring in your own liquor, according to personal preference. However, I can bulk buy wine, bubbly, etc and have it ready chilled in the fridge prior to the event. Please brief us on your "bar requirements".

Non-bar beverages are available and a tab may be run up.

d) You have your function here during opening times, if numbers small enough

Come and go as any guest; you may request your own tailor-made menu from me!

Decor:

What we have available may be used with prior discussion with Lynn only.

Flowers can be provided at an additional charge as requested.

You may bring in your own décor or props

Although our décor is quirky, we can dress up with white linens, candles and flowers to look elegant!

Please note our policy regards:

Payment / deposit (preferred payment eft, although cash acceptable - details

Small function numbers – please note that the quote for functions is estimated on the info given by the client at the time of discussion – prices are determined then. There is a minimum numbers fee, irrespective of whether your guests arrive or not and cannot be at the expense of Cafe D' Arts. Please ensure that the RSVP is accurate, as no-shows will be charged for.

A service Fee is charged for over 8 guests

Use of glasses, ice provided, No Corkage

Additional Staff, Barman, Waitrons, etc can be provided at a fee if necessary

Set up of tables

Music (a variety of musicians have played here eg. violinist, with great success)

Special Dietary Needs:

Please obtain this info from your guests and let us know as soon as possible

We are the venue for fussy eaters! Special dietary requirements is my business!